

## COOKIE POLICY

This Veetee Company Cookie Policy (the "Cookie Policy") describes the different types of cookies that are used in connection with the website owned and controlled by Veetee, with registered office at Neptune Close, Medway City Estate, Rochester ME2 4LT (hereinafter "Veetee" or "us"), from which you are accessing this Cookie Policy (the "Site"). Veetee determines the means and purposes of the personal data processing described in this Cookie Policy and is therefore the data controller (in the sense of EU Regulation 2016/679).

## HOW WE USE COOKIES

A cookie is a small file which asks permission to be placed on your computer's hard drive. Once you agree, the file is added and the cookie helps analyse web traffic or lets you know when you visit a particular site. Cookies allow web applications to respond to you as an individual. The web application can tailor its operations to your needs, likes and dislikes by gathering and remembering information about your preferences.

We use traffic log cookies to identify which pages are being used. This helps us analyse data about webpage traffic and improve our website in order to tailor it to customer needs. We only use this information for statistical analysis purposes and then the data is removed from the system.

Overall, cookies help us provide you with a better website by enabling us to monitor which pages you find useful and which you do not. A cookie in no way gives us access to your computer or any information about you, other than the data you choose to share with us. You can choose to accept or decline cookies. Most web browsers automatically accept cookies, but you can usually modify your browser setting to decline cookies if you prefer. This may prevent you from taking full advantage of the website.

## LINKS TO OTHER WEBSITES

Our website may contain links to other websites of interest. However, once you have used these links to leave our site, you should note that we do not have any control over that other website. Therefore, we cannot be responsible for the protection and privacy of any information which you provide whilst visiting such sites and such sites are not governed by this privacy statement. You should exercise caution and look at the privacy statement applicable to the website in question.

## CONTROLLING YOUR PERSONAL INFORMATION

You may choose to restrict the collection or use of your personal information in the following ways:

- whenever you are asked to fill in a form on the website, if available and relevant, look for the box that you can click to indicate that you do not want the information to be used by anybody for direct marketing purposes,
- if you have previously agreed to us using your personal information for direct marketing purposes, you may change your mind at any time by writing to or emailing us at [information@veetee.com](mailto:information@veetee.com).

We will not sell, distribute or lease your personal information to third parties unless we have your permission or are required by law to do so.

You may request details of personal information which we hold about you under the General Data Protection Regulation 2018. If you would like a copy of the information held on you please write to Invicta House, Sir Thomas Longley Road, Rochester, Kent, ME2 4DU.

If you believe that any information we are holding on you is incorrect or incomplete, please write to at the above address or email us at [information@veetee.com](mailto:information@veetee.com) as soon as possible. We will promptly correct any information found to be incorrect.

## COOKIE SETTINGS: YOU ARE IN CONTROL!

### NECESSARY COOKIES - ALWAYS ON

We use these cookies to:

- Identify you and enable you to log into your user account;
- Remember your previous actions such your cookie consent choice.

Cookie name	Default expiration time	Description
veetee_session	Session cookie	Used by the web application to perform actions, such as persisting errors back to forms, etc.
XSRF-TOKEN	Session cookie	This is a security token for preventing cross site request forgeries.
veeteeCookieConsent	Session cookie	Holds the data on if the website should display the cookie banner or not

### ANALYTICS COOKIES - OPTIONAL

We use these cookies to:

- See how you engage with our site.
- Find out more about your personal journey between pages.
- Improve our website and tailor it according to your preferences.

Cookie name	Default expiration time	Description
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gat<property-id>	90 days	Used to throttle request rate. If Google Analytics is deployed via Google Tag Manager, this cookie will be named dcgtm_<property- id>.
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_ga	2 years	Used to distinguish users.
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_gid	24 hours	Used to distinguish users.
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#### MARKETING COOKIES - OPTIONAL

We use and allow third parties to deploy these cookies to:

- Provide online advertising that offers you relevant information.
- Prevent that the same advertising continuously re-appears.

Cookie name	Default expiration time	Description
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_fbp	3 months	Placed by Facebook to store and track visits across websites.
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